

NARBOROUGH PARISH COUNCIL

Parish Clerk, Mrs Sara Porter
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Chairman, Mr Peter Wilkinson
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Councillors are hereby summoned to attend the Council Meeting of Narborough Parish Council on **Monday, 6th March 2023 at 7.30pm** in the **Church Room, All Saints Church, Main Road** for the purpose of transacting the business on the agenda below.

Sara Porter

Sara Porter (Mrs)
Parish Clerk
1st March 2023

The meeting is open to the press and public. Any parishioner wishing to raise a matter on the agenda should speak when invited by the Chairman during the 'Public Open Forum'.

Meetings of the Council may be filmed, recorded and/or broadcasted by the press, members of the public, Councillors and/or the Clerk. The Parish Council's own recording of a Council meeting will be held by the Clerk and be available for public inspection (excluding any recorded confidential business) until the next meeting of the Council when the written minutes are formally approved, after which time the file will be permanently deleted. **The Chairman will provide emergency evacuation procedures, request that mobile phones be switched off/set to silent and remind attendees that the law does not permit non-elected Members of the Council to take part during the Council meeting unless consented to do so.**

AGENDA

- To receive and accept apologies and reasons for absence**
- To receive declarations of interest for items on the agenda and any requests for dispensation**
- To approve the minutes of the Council Meeting held on Monday, 6th March 2023 (Items 1-12 [02/2023])**

To adjourn the meeting in order to allow reports and the press and/or members of the public to address the Council in a PUBLIC OPEN FORUM

Reports

County Councillor

District Councillor

Public Participation (maximum 15 minutes – 3 minutes per speaker)

- To receive Chairman's announcements**
- To receive and approve Finances**
 - To receive the current bank statements and financial reports (to be circulated prior to the meeting)
 - To approve, in principle, the payment of invoices received in March 2023, in order that they are paid in this financial year (invoices will be circulated to Councillors by the Clerk prior to payments being made)
 - To receive and agree finances since last meeting and approve pre-authorised payments and pending disbursements to be made (circulated with agenda / late bills & receipts to be tabled at meeting):

Date	Payee	Description	Transaction	Net £	VAT £	Gross £	Receipt £
07.02.2023	Westcotec	Street Light Maintenance Jan	DD	54.33	10.87	65.20	0.00
10.02.2023	Parochial Church Council	Room Hire 06.02.2023	SO	14.00	0.00	14.00	0.00
17.02.2023	N Power	Street Lighting Jan	DD	201.52	10.08	211.60	0.00
06.03.2023	Anglia Computer Solutions	Microsoft 365 Rent Feb	DD	9.40	1.88	11.28	0.00
To be paid	CLlr P Wilkinson (Myhills)	Peat for replanting oak tree	BACS	8.95	1.79	10.74	0.00
To be paid	Clerk	Salary Feb	BACS	511.32	0.00	511.32	0.00
To be paid	Clerk	Clerk Expenses Feb	BACS	22.60	0.00	22.60	0.00
To be paid	HMRC	PAYE/NI Contributions Feb	BACS	127.80	0.00	127.80	0.00
To be paid	Dash (UK) Ltd	King's Coronation Mugs	BACS	429.60	85.92	515.52	0.00
Totals				1,379.52	110.53	1,490.05	0.00

- 6. To receive Councillors' comments based on a new Local Emergency Plan, as recommended by Breckland District Council** (circulated prior to agenda)
 - 6.1. To note grit bin requirements lacking Norfolk County Council support
- 7. To receive and discuss correspondence**
 - 7.1. For action/information (circulated prior to/with agenda)
 - 7.2. Late correspondence
- 8. To receive Highways & Transport Matters and consider and approve any actions required**
 - 8.1. Update on the LED conversion of the street lights and backplates fitted by Westcotec
- 9. To consider planning applications and note planning decisions from Breckland District Council**
 - 9.1. Planning applications
 - 9.2. Planning decisions
 - 9.2.1. 3DC/2023/0317/DOC – Land East of Chalk Lane – Discharge of Conditions 5, 7, 9, 10, 13, 14, 16, 18, 20, 21 on 3PL/2015/1180/O (Discharge Conditions) – DOC-Complete
 - 9.2.2. 3NM/2023/0011/NMA – Land to the West of Chalk Lane – Amendment to pp 3PL/2015/1180/O - To amend the wording to Conditions 9 & 14 (see application form) (Non Mat Minor Amend) – Permission
 - 9.2.3. 3DC/2023/0013/DOC – Land East of Chalk Lane – Discharge Of Condition 8 On 3PL/2021/1082/D (Discharge Conditions) – DOC-Complete
 - 9.3. Late planning applications and notices of decision
 - 9.4. Other planning matters / enforcements / appeals and other notifications (for information only)
- 10. To receive reports from Councillors (as listed on agenda) regarding issues and community matters** (circulated with agenda if applicable)
 - 10.1. To consider installing a second defibrillator in the village (report circulated with agenda) – Cllr Reynolds to report
 - 10.2. To consider approaching the School to use trail cameras to observe people who fail to pick up dog fouling near the school (report circulated with agenda) – Cllr Reynolds to report
 - 10.3. To discuss the removal of the Council files held in the Community Centre Committee Room – Cllr Reynolds to report
- 11. To record the date of the next Full Council meeting:**
 - 11.1. The next meeting of the Council is scheduled to take place on Monday, 3rd April 2023 at 7.30pm, in the Church Room, All Saints Church, Main Road
Councillors may not film, record and/or broadcast from this point forward
- 12. Exclusion of Press and Public – To consider a resolution under the Public Bodies (Admission to meetings) Act 1960 Section 1 that the press and public be excluded from the meeting in order to discuss the following confidential item**