

NARBOROUGH PARISH COUNCIL

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Chairman, Mr David Williams
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Councillors are hereby summoned to attend the Full Council meeting of Narborough Parish Council on **Wednesday, 5th January 2022** at **7.30pm** in the **Florence Green Room, Community Centre, Chalk Lane** for the purpose of transacting the business on the agenda below.

Sara Porter

Sara Porter (Mrs)
Parish Clerk
29th December 2021

The meeting is open to the press and public. Any parishioner wishing to raise a matter on the agenda should speak when invited by the Chairman during the 'Public Open Forum'.

Meetings of the Council may be filmed, recorded and/or broadcasted by the press, members of the public, Councillors and/or the Clerk. The Parish Council's own recording of a Council meeting will be held by the Clerk and be available for public inspection (excluding any recorded confidential business) until the next meeting of the Council when the written minutes are formally approved, after which time the file will be permanently deleted. **The Chairman will provide emergency evacuation procedures, request that mobile phones be switched off/set to silent and remind attendees that the law does not permit non-elected Members of the Council to take part during the Council meeting unless consented to do so.**

AGENDA

- To receive and accept apologies and reasons for absence**
- To receive declarations of interest for items on the agenda (under the Breckland Code of Conduct) and any requests for dispensation**
- To agree the minutes of the Council Meeting held on Monday, 6th December 2021 (Items 1-16 [12/2021])**
- To resolve that Cllr J Reynolds is granted a dispensation until the end of his term in May 2023, or resignation, whichever is the sooner, to enable him to take part in Council business where this would otherwise be prohibited because he has a Disclosable Pecuniary Interest**
- To receive Chairman's announcements and matters for consideration**

To adjourn the meeting in order to allow reports and the press and/or members of the public to address the Council in a PUBLIC OPEN FORUM

Reports

County Councillor
District Councillor

Public Participation (maximum 15 minutes – 3 minutes per speaker)

- To receive and approve Finances**
 - To receive the current financial reports (circulated prior to the meeting) – Cllr Hayes to report
 - To receive update on the Comm-Tech Voice & Data Horizon App Council telephone number, which has not been working properly since the Clerk commenced her post in May 2021 [cost £13.06 NET per month – increased to 14.01 NET in December 2021] (deferred from previous meeting)
 - To receive the cost for 20 flood barriers and approve the disbursement (deferred from previous meeting)
 - To receive and agree finances since last meeting and approve pre-authorised payments and pending disbursements to be made (circulated with agenda / late bills & receipts to be tabled at meeting):

Date	Payee	Description	Transaction	Net £	VAT £	Gross £	Receipt £
06.12.2021	Anglia Computer Solutions	Microsoft 365 Rent	DD	9.40	1.88	11.28	0.00
07.12.2021	Information Commissioner	Data Protection Fee	DD	35.00	0.00	35.00	0.00
07.12.2021	SAS Digger Hire	Fencing Project	BACS	150.00	0.00	150.00	0.00
10.12.2021	Community Centre	Room Hire 06.12.2021	SO	20.00	0.00	20.00	0.00
14.12.2021	E-On (N Power)	Street Lighting Nov	DD	203.12	10.16	213.28	0.00
21.12.2021	Comm-Tech Voice Data Ltd	Horizon Phone Rent	DD	14.01	2.80	16.81	0.00
To be paid	Clerk	Salary Dec	BACS	315.01	0.00	315.01	0.00

To be paid	Clerk	Clerk Expenses Dec	BACS	10.00	0.00	10.00	0.00
To be paid	HMRC	PAYE/NI Contributions Dec	BACS	78.80	0.00	78.80	0.00
Totals this month				835.34	14.84	850.18	0.00

- 7. To receive and consider the 2022/2023 draft Budget and approve the final Budget** (circulated prior to agenda)
- 8. To receive and consider the 2022/2023 proposed Precept and adopt the final Precept** (circulated prior to agenda)
- 9. To receive and adopt a Social Media Policy** (deferred from previous meeting)
- 10. To receive and discuss correspondence**
 - 10.1. For action/information (circulated prior to/with agenda)
 - 10.1.1. To consider Community Payback Work opportunities (circulated prior to agenda)
- 11. To consider and discuss updates on community matters**
 - 11.1. To consider potential areas for the future provision of a cemetery (ongoing item) – Chairman to report
- 12. To consider and discuss update on a Council Facebook Page**
- 13. To discuss the blocked drains in the village** (deferred from previous meeting)
- 14. To consider planning applications and note planning decisions from Breckland Council**
 - 14.1. Planning applications
 - 14.1.1. 3PL/2021/1592/HOU – 2 Eastfields – Single storey side extension and internal alterations – comments by 30th December 2021
 - 14.1.2. 3OB/2021/0060/OB – 27, 29, 48, 50, 52, 54 & 56 Sandy Road – APPLICATION TO MODIFY OR DISCHARGE A PLANNING OBLIGATION Confirmation of compliance of conditions in the S106 dated 5 May 2016 (made between (1) Breckland District Council (2) Norfolk County Council and (3) Persimmon Homes Limited) - specifically financial contributions on pp 3PL/2015/0928/F – comments by 17th January 2022
 - 14.1.3. 3OB/2021/0061/OB – 4, 6, 8, & 10 Marriott Close & 8, 9, 10 & 11 Spelman Way – APPLICATION TO MODIFY OR DISCHARGE A PLANNING OBLIGATION Confirmation of compliance only conditions in the planning permissions with reference 3PL/2012/1093/O dated 12 February 2014 (outline planning permission) and 3PL/2015/0926/D dated 19 February 2016 (reserved matters approval) – comments by 17th January 2022
 - 14.2. Planning decisions
 - 14.2.1. 3PL/2021/1440/HOU – 80 Old Vicarage Park - Proposed side extension following removal of garage and new porch – Approved
 - 14.3. Late planning applications and notices of decision
 - 14.4. Planning updates / enforcements / appeals and other notifications (for information only) – Cllr Hayes to report
- 15. Reports from Outside Bodies**
 - 15.1. Narborough & Narford Community Centre
 - 15.2. Sports & Social Club
 - 15.2.1. To receive quotations from the Sports & Social Club for the construction of a new wall and consider part-funding this project under S19 Local Government (Miscellaneous Provisions) Act 1976
- 16. To receive any Councillors' issues and/or village matters**
- 17. To record the date of the next Full Council meeting:**
 - 17.1 The next meeting of the Council is scheduled to take place on Monday, 7th February 2022 at 7.30pm in the Florence Green Room, Community Centre, Chalk Lane
- 18. Exclusion of Press and Public – To consider a resolution under the Public Bodies (Admission to meetings) Act 1960 Section 1 that the press and public be excluded from the meeting in order to discuss the following confidential item**
 - 18.1. Clerk – to consider any matters arising

Councillors may not film, record and/or broadcast from this point forward