

NARBOROUGH PARISH COUNCIL

**Minutes of the Full Council Meeting held Monday, 6th September 2021 at 7.30pm in the Meeting Room,
Community Centre, Chalk Lane**

Present:	Chairman	Cllr D Williams
	Vice Chairman	Cllr P Wilkinson
	Councillors	Cllr J Bentley Cllr S Davey Cllr R Hayes Cllr H Pipe
	District Councillor	Cllr P Wilkinson (also Parish Council Vice Chairman)
	Parish Clerk	Mrs S Porter
	Member(s) of Public	5

1. Apologies for absence

Apologies for absence had been received from County Cllr Colman (prior commitment).

2. Declarations of interest (under the Breckland Code of Conduct) and requests for dispensation

The Chairman, Cllr Williams, declared a Personal Interest in Item 10.1, Community Centre, as he was the Vice Chairman of the Community Centre Management Committee and Item 10.2, Sports & Social Club, as he was a member of the Sports & Social Club Committee.

The Vice Chairman, Cllr Wilkinson, declared a Personal Interest in Item 9, Planning Applications, as he was the Vice Chairman of the Breckland Council Planning Committee and Item 10.1, Community Centre, as he was the Chairman of the Community Centre Management Committee.

There were no requests for dispensation.

3. Approval of the minutes of the Council meeting

Proposed – Cllr Davey

Seconded – Cllr Bentley

That the minutes of the Council Meeting held Monday, 2nd August 2021 (items 1-13 [08/2021]) are approved and signed as a true and accurate record.

All in favour

The Chairman, Cllr Williams, duly signed and dated the minutes of the meeting.
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4. Chairman's announcements and matters for consideration

The Chairman, Cllr Williams, reported that he had invited two members of the Narborough Football Club to attend this evening to provide an update on the proposals for the soft landscaping of the football pitch, of which the Council was holding earmarked reserves of £9,875.00.

The Chairman, Cllr Williams, welcomed Revd Canon Stuart Nairn, to the meeting and reported to the Council that he would be retiring from his post in November 2021.

The Chairman, Cllr Williams, further greeted a member of public, who had attended to observe the meeting prior to applying for the position of Councillor.

PUBLIC OPEN FORUM

The Chairman, Cllr Williams, adjourned the meeting at 7.32pm.

Chairman Signed Dated

County Cllr Ed Colman

County Cllr Colman was not present at the meeting but had submitted a written report as follows:

Businesses set to benefit from new funding initiative

Businesses in Norfolk and Suffolk are being encouraged to take advantage of a new capital grant opportunity of up to £30,000.

DRIVE, the Delivering Rural Investment for Vital Employment Programme, wants to hear from small and medium-sized enterprises (SMEs) to grow the region’s rural economy. Launched in February 2021, the new £3m scheme is funded by The European Regional Development Fund. The programme supports local businesses to invest in new projects that benefit their growth and create new employment. Applications can be made for up to 40% of total project costs, with a minimum grant of £5,000 and a maximum of £30,000. Before an application is made, a business will benefit from up to 12 hours of mentoring from a DRIVE Business Mentor, who will provide support to create a project plan and a full business plan. Hence, the business will have the best chance of preparing a successful grant application.

Dozens of new special education places open this autumn

Up to 168 new special education places for children with SEND are set to open this autumn, thanks to a multi-million-pound investment from Norfolk County Council. The first of three new special schools and five brand new specialist resource bases (SRBs) at mainstream schools will open their doors in Great Yarmouth, Downham Market, Caister and Norwich. The new provision has been developed as part of the council’s five-year £120 million Special Educational Needs and Disabilities (SEND) transformation programme, which pledged to improve support for inclusion in mainstream schools and create 500 new special education places. The new-build Bure Park Specialist Academy at Great Yarmouth providing 88 places for boys with social, emotional and mental health (SEMH) needs will open from mid-September. A new-build SRB for 10 children with learning and cognition needs (LCN) will open at Hillcrest Primary School in Downham Market in September. And four new specialist education bases, which are part of the SRB network, are also set to open at a further four primary schools this autumn creating up to another 70 new places for children with social, emotional and mental health needs (SEMH). Norfolk’s network of SRBs are classrooms, attached to or part of mainstream schools, with their own staff and resources. They provide children with SEND with the additional support they need to flourish at a mainstream school. Each one specialises in a different area of need. We currently have SRBs for: SEMH, LCN, autism spectrum disorder (ASD), ASD with complex needs, speech, language and communications needs (SLCN), and deafness.

New drive to increase apprenticeships in Norfolk

A new drive to encourage businesses to employ apprentices is set to be launched. Norfolk County Council wants to reverse a decline in the number of apprentices being taken on over the last few years. In 2014, there were 6,270 apprentices per year in Norfolk but this had fallen to 4,890 in 2020. Research shows a range of benefits – to apprentices and to businesses:

83 per cent of apprentices said their career prospects had improved.

70 per cent of employers said apprenticeships had improved their firm’s quality and service.

Apprenticeships provide a return of up to £28 per £1 invested.

Apprentices can earn up to £150,000 more, over the course of their working life.

District Cllr Peter Wilkinson

District Cllr Wilkinson had nothing to report to the meeting.

Public Participation

The Treasurer and Secretary of the Narborough Football Club addressed the Council with an update regarding quotations they had sought in 2019 for the soft landscaping renovation of the football pitch (cultivating, raking, firming, seeding), following approval of S106 funding in June 2019 to help finance the improvements. Quotations had been sought at that time in anticipation of the works being carried out in April 2020. However, due to the Covid-19 pandemic in March 2020, this had not taken place and the scheme had been postponed to April 2021. In April 2021, the country was again in lockdown, and it was postponed once more.

Due to weather and ground conditions, this type of work had to be carried out in the month of April, and the project had therefore been deferred until April 2022. However, the contractor that originally quoted to carry out this work had made little contact and because of this, the Football Club had since engaged with two other contractors to price the works; these quotations were awaited.

One member of public arrived at the meeting at 7.36pm.

The Chairman, Cllr Williams, reported that the Parish Council was permitted to hold the S106 funds for this scheme but would now require a definitive contract start date to ensure the funds could be held into the new financial year when the work was anticipated to be carried out. It was noted that because the Football Club had not signed an agreement with the original contractor, it could lawfully enter into another agreement with a new contractor.

The members of the Football Club agreed to finalise a contractor, provide the Parish Council with the contract details and cost, and approve a conclusive start date.

The two members of the Football Club left the Council Chamber at 7.43pm.

Revd Canon Stuart Nairn reported that he was currently attending meetings of all his parishes, prior to his retirement in November 2021. He thanked the Council for its support in financing the grounds maintenance works of the churchyard grounds over the years as without this financial help, the Church would not have been able to fund this themselves, holding only around £1,000 in reserves.

It was noted that CGM had not been treating the Churchyard paths satisfactorily with herbicide. The Clerk would investigate this with CGM and the Chairman, Cllr Williams, would attempt to stop the current invoice payment of £30.00 until this matter had been resolved.

Revd Canon Stuart Nairn confirmed that the Diocese had approved a full-time replacement to cover the area's seven parishes. This package was an attractive one as the post held an annual salary of £65,000 and, typically, full-time priests were expected to cover up to fifteen parishes. Revd Canon Stuart Nairn, as a former Councillor and Chairman of Narborough Parish Council, wished the Council well for the future.

The Chairman, Cllr Williams, thanked Revd Canon Stuart Nairn for his past service on the Council and commitment to the Church and commended his outstanding knowledge and humour. A vote of thanks was also given to his wife, Mrs Susan Nairn, who was the Council's current Internal Auditor.

A member of public wished to raise concern about the huge amount of dog fouling left by irresponsible dog walkers. The Chairman, Cllr Williams, reported that the Breckland District Council Dog Warden would take action if photographic evidence or specific details of the owners could be supplied to them. The Chairman, Cllr Williams, reported that an article would also be placed in the Nar Valley News regarding this matter.

The same member of public raised further concern about speeding vehicles in the village. The Vice Chairman, Cllr Wilkinson, reported that incidents should be reported to the police and when available, the police would carry out periodic patrols to catch offenders. In recent times, two motorists had been caught speeding and issued with penalties. The Vice Chairman, Cllr Wilkinson, also noted that a SAM2 sign (flashing sign) was relocated around the village every 4 weeks to deter speeding. Previously, volunteers of the Community Speedwatch Scheme had been abused during operations and due to volunteers being reluctant to join the scheme, it had been disbanded.

The Chairman, Cllr Williams, resumed the meeting at 8.06pm.

5. Finance report

5.1. Financial report

Prior to the meeting, Cllr Hayes had circulated the accounting reports for payments, receipts, earmarked reserves and the current bank balances dated to 2nd September 2021. The bank balances were as follows:

Chairman Signed Dated

	Community Account	Savings Account
Council Closing Balances	1,665.00	24,131.19
Council Total Closing Balances		25,796.19

5.2. Norfolk ALC training course 'Being an Effective Councillor Induction Training'

The Clerk reported that the cost to attend this course would be £60.00 + £12.00 VAT (total £72.00) per person with a 10% discount for two or more candidates attending the same course.

Proposed – Cllr Hayes

Seconded – Vice Chairman, Cllr Wilkinson

That Cllr Pipe attends a future 'Being an Effective Councillor Induction Training' Norfolk ALC course at a cost of £60.00 + £12.00 VAT (total £72.00).

All in favour

5.3. Norfolk ALC training course 'Chairing-in-Person Meetings'

The Clerk reported that the cost to attend this course would be £40.00 + £8.00 VAT (total £48.00) per person with a 10% discount for two or more candidates attending the same course.

Proposed – Cllr Davey

Seconded – Cllr Pipe

That Cllr Bentley and Cllr Hayes attend a future 'Chairing-in-Person Meetings' Norfolk ALC course at a cost of £36.00 + £7.20 VAT (total £43.20).

All in favour

5.4. Village Community Defibrillator

Cllr Hayes had circulated a report prior to the meeting which detailed the cost of a defibrillator and cabinet from Community Heartbeat Trust for £1,765.00 + £353.00 VAT (total £2,118.00).

Proposed – Cllr Bentley

Seconded – Chairman, Cllr Williams

That the Council purchases a defibrillator and cabinet from Community Heartbeat Trust at a cost of £1,765.00 + £353.00 VAT (total £2,118.00).

All in favour

It was noted that three quotations had been sought for the electrical installation but only one had been received. Cllr Hayes would chase these up.

5.5. Project proposals for the 2022/2023 budget

Cllr Hayes had requested ideas for project proposals which Councillors wished to consider budgeting for in the 2022/2023 precept.

The Chairman, Cllr Williams, reported that funding was available for defibrillators and the Council could consider installing a second freestanding unit in the centre of the village. The Chairman, Cllr Williams, would obtain details of the funder.

Cllr Hayes and the Clerk noted this project for the budget discussions in November 2021.

The Chairman, Cllr Williams, further reported that initial quotations sought by the Sports & Social Club for a new wall had been very expensive and the Council might wish to consider financial help with this.

5.6. Approval of pre-authorised payments, receipts and pending disbursements

The Clerk had circulated the payments and receipts made since the last meeting and presented the late bills to the meeting:

Date	Payee	Description	Transaction	Net £	VAT £	Gross £	Receipt £
04.08.2021	Anglia Computer Solutions	Microsoft 365 Rent	BACS	9.40	1.88	11.28	0.00
05.08.2021	Anglia Computer Solutions	Microsoft 365 Rent	DD	9.40	1.88	11.28	0.00
11.08.2021	E-On	Street Lighting July	DD	182.62	9.13	191.75	0.00
19.08.2021	Comm-Tech Voice Data Ltd	Horizon Phone Rent	DD	13.06	2.61	15.67	0.00
To be paid	CGM	Church Paths Herbicide	BACS	30.00	6.00	36.00	0.00
To be paid	Clerk	Clerk Expenses Aug	BACS	21.25	0.00	21.25	0.00
To be paid	Westcotec	Street Light Maint Jan-Aug	BACS	381.88	76.36	458.24	0.00
To be paid	Clerk	Salary Aug	BACS	315.01	0.00	315.01	0.00
To be paid	HMRC	PAYE/NI Contributions Aug	BACS	78.80	0.00	78.80	0.00
To be paid	Community Heartbeat	Defibrillator	BACS	1,765.00	353.00	2,118.00	0.00
Late Bills / Receipts (Received after Agenda advertised)							
To be paid	CGM	Churchyard Jul	BACS	304.50	60.90	365.40	0.00
Totals this month				3,110.92	511.76	3,622.68	0.00

It was noted that the payment for £30.00 + £6.00 VAT (total £36.00) to CGM should be deferred, in light of information received at this meeting during the Public Open Forum.

Proposed – Vice Chairman, Cllr Wilkinson

Seconded – Cllr Davey

That the payment of bills are approved in accordance with the above schedule and the receipts are noted, but the payment to CGM for the Church Paths Herbicide is deferred until the Council is satisfied that the work has been completed.

All in favour

6. Parish Partnership Scheme 2022/2023 – bids to be submitted by 10th December 2021

The Clerk reported that applications for the Parish Partnership Scheme 2022/2023 needed to be considered by the November meeting, in order that applications could be prepared and submitted to Norfolk County Council by the deadline.

Councillors noted that the barrier to the footpath at Westfields, which had previously become detached, had been removed. The Vice Chairman, Cllr Wilkinson, reported that Highways had taken this away and the safety officers had confirmed that it was not required to be replaced as there was a grass verge standing between the footpath and highway.

7. Correspondence

7.1. For action/information

7.1.1. Campaign to combat new offshore windfarms

The Clerk had circulated an email and report prior to the agenda from Norfolk ALC Wellbeing regarding proposals to connect new offshore to onshore electricity substations. The Chairman, Cllr Williams, reported that the network of three individual pipes was proposed to be the size of a motorway, which was a huge concern for the countryside.

A short discussion took place and Councillors felt that they couldn't support this campaign without further information. The Clerk would recirculate the initial email and defer this item to the next agenda.

7.2. Late correspondence

No late correspondence had been received for action/information.

Chairman Signed Dated

8. Community matters

8.1. Future provision of a cemetery (ongoing item)

The Chairman, Cllr Williams, reported that due to personal commitments he had been unable to contact a potential landowner in the village, who may be willing to consider selling part of their land for the purposes of a Cemetery. The Chairman, Cllr Williams, would report back at the next meeting.

It was noted that a Cemetery would be a Local Authority owned and administered site and would hold no restrictions as to where it was located in the village. Reasonable access and parking facilities to the site would be preferential.

8.2. County Councillor Budget

The Chairman, Cllr Williams, and the Vice Chairman, Cllr Wilkinson, declared a Personal Interest in this item.

The Clerk reported that Norfolk County Council had awarded the grant for heavy duty galvanised perimeter fencing (29m and 6m lengths) at the Community Centre. The total grant of £3,734.30 was for a contract with Jackson's Fencing [£3,384.30 + £676.86 (total £4,061.16)] and separate skip hire company [£350.00 + £70.00 VAT (total £420.00)].

Proposed – Cllr Davey

Seconded – Cllr Hayes

That the Council contracts Jackson's Fencing to carry out the project for heavy duty galvanised perimeter fencing at the Community Centre at a cost of £3,384.30 + £676.86 (total £4,061.16) and £350.00 + £70.00 VAT (total £420.00) for skip hire (company TBC).

For – 3

Against – 0

Abstentions – 2 (Declared Interests)

8.2.1. Lead Councillor for the project

The Chairman, Cllr Williams, noted that a grant for 105 medium wildlife saplings from the Woodland Trust had also been approved as part of this project and a Working Group would need to be formed to establish a group of volunteers in the local community and school children to plant them in November 2021.

Cllr Bentley agreed to lead and coordinate this fencing and tree project and the Vice Chairman, Cllr Wilkinson, would deputise it.

8.3. Community Litter Pick

The Chairman, Cllr Williams, reported that the volunteer coordinator, Mr B Rasberry, had not yet pursued this project. It was agreed to keep this on the agenda until a community litter pick was established.

8.4. Queen's Platinum Jubilee Weekend 2nd-5th June 2022 (ongoing item)

The Chairman, Cllr Williams, deferred this item to January 2022. The Clerk would remove this item and include it on the January agenda.

9. Planning Applications and Decisions

The Vice Chairman, Cllr Wilkinson, had declared a Personal Interest in this item.

The Vice Chairman, Cllr Wilkinson, reported that he had called the two planning applications in for 3PL/2021/1142/F – Land adjacent to the Cabin, Swaffham Road and 3PL/2021/1143/F – Land at Stellas Farm, Swaffham Road as the applicant had breached an ongoing enforcement regulation. This was noted.

9.1. Planning applications

9.1.1. 3PL/2021/1142/F – Land adjacent to the Cabin, Swaffham Road – Removal of existing static caravan, to be replaced with proposed log cabin style dwelling and associated stable block/garage – comments by 1st September 2021

Parish Council – objects on the following grounds:

Chairman Signed Dated

Permission for the standing of the static caravan mentioned in this application was made in 2014 (3PL/2014/0798/F), with the condition that the site shall not be occupied by persons other than gypsies and travellers as defined by the planning policy for travellers sites, March 2012.

It appears this condition was removed in 2016 (3PL/2016/0005/VAR) with further restrictions on use being placed upon the use of the static caravan, one of those restrictions being that "*The Caravan shall not be occupied at any time other than for purposes ancillary to the residential use of the timber cabin*".

It seems doubtful therefore that this application represents replacing a temporary dwelling with a permanent one. On this basis, the Council are of the opinion that this application should be regarded as an application to establish a new dwelling.

The application seeks to establish this new dwelling some distance outside the development boundary.

Narborough has already exceeded its housing target by some way, and as this application is not supported by any other policy, it would fail to satisfy the requirements of policy HOU 03 and the principle of residential development cannot be supported.

Last month Breckland rejected an application (3PL/2021/0363/O) to build 2 dwellings outside the development boundary for exactly this reason. To treat this application differently, would be inconsistent.

An application (3PL/2019/0312/F) to build a dwelling at this location was submitted by the same applicant in 2019, again this was rejected by Breckland for its failure to satisfy policy HOU 03. There appears to be no material differences between this and the latest application, and it is logical to anticipate the same decision should be reached.

Additionally, the dwelling would be in an unsustainable location, with no facilities in the immediate area. Its location on the A47 would prohibit safe walking and cycling, meaning all journeys would need to be made by private motorised vehicle. This would not satisfy policy TR 01 and the need to support sustainable, environmentally minded developments.

9.1.2. 3PL/2021/1143/F – Land at Stellas Farm, Swaffham Road – Proposed log cabin style dwelling and associated stable block/tack room – comments by 1st September 2021
Parish Council – objects on the following grounds:

The dwelling element of this application seeks to establish a new dwelling some distance beyond the development boundary.

Narborough has already exceeded its housing target by some way, and as this application is not supported by any other policy, it fails to satisfy the requirements of policy HOU 03 and the principle of residential development cannot be supported.

Last month Breckland rejected an application (3PL/2021/0363/O) to build 2 dwellings outside the development boundary for this reason. To treat this application differently, would be inconsistent.

An application (3PL/2019/0312/F) to build a dwelling at this location was submitted by the same applicant in 2019, again this was rejected by Breckland for its failure to satisfy policy HOU 03. There appears to be no material differences between this and the latest application, and it is logical to anticipate the same decision should be reached.

Additionally, the dwelling would be in an unsustainable location, with no facilities in the immediate area. Its location on the A47 would prohibit safely walking and cycling, meaning all journeys would need to be made by private motorised vehicle. This would not satisfy policy TR 01 and the need to support sustainable, environmentally minded developments.

9.2. Planning decisions

9.2.1. 3PL/2021/0983/HOU – 82 Westfields – Single storey front and rear extension

Breckland District Council – Approved.

9.3. Late Planning applications and notices of decision

Planning Application

9.3.1. 3PL/2021/1051/HOU – Wooden outbuilding to be erected at side of property for garden, Bicycle, general storage and occasional Garden Office use – comments by 23rd September 2021

Parish Council – no objections.

9.4. Planning updates / enforcements / appeals and other notifications (for information only)

Cllr Hayes reported the following:

Reference	Description	NPC Resolution	Changes to application since NPC made its resolution
3PL/2017/0997/VAR	Variation of conditions (Drainage) - Chalk Lane (at Skippers Meadow)	Concerns Raised	No further update
3PL/2017/1001/VAR	Variation of conditions (Drainage) - Chalk Lane (at Skippers Meadow)	Concerns Raised	No further update
3PL/2019/0904/VAR	22 Sandy Road - Reduce Buffer Zone (Skipper's Meadow)	Object	No further update
3PL/2021/0304/D	1 to 14 Swaffham Road - Reserved Matters (original 3PL/2017/1046/O)	Object	Revised plans submitted (Including new covering email to revised plans) - New highways comment added
3OB/2021/0027/OB	11 Spelman Way - S106 Obligations discharged (original 3PL/2012/1093/O)	No Comment	No Update
3PL/2021/1082/D	Land to the West of Chalk Lane - Reserved matters application following outline permission 3PL/2015/1180/O - Erection of 40 dwellings		New consultee comment added (transport statement) and 6 new local representations added
3PL/2021/1142/F	Land adjacent to the Cabin, Swaffham Road – Removal of existing static caravan, to be replaced with proposed log cabin style dwelling and associated stable block/garage	Object	New consultee comment added - New local representation added
3PL/2021/1143/F	Land at Stellas Farm, Swaffham Road – Proposed log cabin style dwelling and associated stable block/tack room	Object	New consultee comment added - New local representation added

9.5. Site visit with Agent regarding 3PL/2015/1180/O – Land to the West of Chalk Lane – Reserved matters application following outline permission 3PL/2015/1180/O - Erection of 40 dwellings

The Chairman, Cllr Williams, reported that he, the Vice Chairman, Cllr Wilkinson, Cllr Hayes and Cllr Pipe had met with the Developer's Agent, Mr J Stentiford of Surface Planning, on Friday, 3rd September 2021, to discuss the concerns raised by the Parish Council in regard to the current Reserved Matters application.

The Chairman, Cllr Williams, presented the plans to the Council on the projection screen and provided a brief description of the items discussed with Mr Stentiford. Mr Stentiford had been very receptive to the concerns raised and had agreed to identify satisfactory resolutions to the site layout and improvements to the plans on the items raised as follows:

- Site to be rearranged to locate the LEAP and public open space along the northern boundary;
- Northern boundary fence to be removed to allow an open interface between the two sites;
- Improved/widened 'green buffer' to be erected between the site and Chalk Lane;

Chairman Signed Dated

- Private driveways to be reduced in number;
- Tree-line to be enhanced;
- Location and shape for the attenuation basin to be reconsidered
- Private gardens to be established for the maisonettes rather than a communal space.

At the meeting it had been highlighted that the access/egress to the site should be reconsidered and that the current 30mph speed limit should be relocated to incorporate the slowing down of vehicles before reaching this development. Highways was currently investigating whether these matters were feasible.

A short discussion took place and Councillors agreed that the meeting had been very positive in terms of the proposed amendments and felt that if these were made, the application could then be approved by the Parish Council.

The Vice Chairman, Cllr Wilkinson, confirmed that he would continue communications with the Agent and report any further updates to the Council.

10. Reports from Outside Bodies

10.1. Narborough & Narford Community Centre

The Chairman, Cllr Williams, and the Vice Chairman, Cllr Wilkinson, had declared a Personal Interest in this item.

Cllr Hayes had circulated a report to Councillors prior to the meeting. Cllr Hayes reported that an Agreement between the Parish Council (owner) and Community Centre (host) had been prepared for the installation of the defibrillator. The Agreement was dated 6th September 2021 and included terms and conditions relating to an annual payment of £12.00 being payable by the Parish Council for the electricity costs.

The Council noted and approved this.

10.2. Sports & Social Club

The Chairman, Cllr Williams, reported that the Sports & Social Club had obtained two quotations for a new wall and/or picket fence and was awaiting a third.

The Sports & Social Club Secretary had recently resigned and Ms S Greeno had agreed to take the work of this position on until the next Annual General Meeting, which was to be held later this year.

The Sports & Social Club had increased its opening hours as follows:

Monday	Closed
Tuesday/Wednesday/Thursday	5pm - 11pm
Friday	5pm - 12 midnight
Saturday	2pm - 12 midnight
Sunday	12 noon - 10.30pm

The Chairman, Cllr Williams, noted that the closure on Mondays was beneficial to the Parish Council as no interruptions would be necessary during Council meetings.

11. Councillors' issues and village matters

Cllr Davey reported that the foliage on the Nar Valley Way footpath had been cleared and was now fully open.

Main Road to The Ship

Cllr Davey reported that there was a 30-40 yard section of pavement on Main Road towards the A47 where the trees were overhanging the path causing pedestrians to walk on the road. This had been reported to Norfolk County Council 8 weeks ago, and whilst it had been acknowledged, the work had still not been actioned. It was agreed for Cllr Davey to contact County Cllr Colman for interaction.

Chairman Signed Dated

Garden bonfires

Cllr Bentley enquired whether there were any laws regarding garden bonfires. Cllr Hayes confirmed that in Narborough there were no set times or days to have a bonfire, although regard for smoke nuisance to neighbours should be observed and fires should therefore be held during times when disruption to others would be limited. In light of the recent house fire in the village, safety notices had been placed on the noticeboards and website and would be placed in the next edition of the Nar Valley News.

The Chairman, Cllr Williams, would provide Cllr Bentley with a copy of the poster.

Chalk Lane gullies

The Vice Chairman, Cllr Wilkinson, reported that various highways matters in the village, which had been reported as far back as May 2021, had not been actioned, including the gullies in Chalk Lane which were still blocked. It was agreed for the Clerk to investigate outstanding matters with the Highways Engineer, Mr J Griffiths.

Narborough Hall

The Vice Chairman, Cllr Wilkinson, reported that the privately owned green verge outside Narborough Hall had ignored the Parish Council letter and not strimmed it. The Clerk would escalate this matter with the Highways Engineer, Mr J Griffiths.

12. Date and time of the next meeting

The next meeting of the Council would be held on Monday, 4th October 2021 at 7.30pm, in the Main Hall, Community Centre, Chalk Lane.

The members of public left the Council Chamber at 9.02pm.

13. Exclusion of Press and Public (Public Bodies (Admission to meetings) Act 1960 S1)

Proposed – Chairman, Cllr Williams

Seconded – Vice Chairman, Cllr Wilkinson

That under the Public Bodies (Admission to meetings) Act 1960 Section 1, the press and public be excluded from the meeting in order to allow confidential items to be discussed.

All in favour

See confidential report.

The Chairman, Cllr Williams, closed confidentiality and resumed the meeting at 9.15pm.

The Chairman thanked everyone for attending and closed the meeting at 9.15pm.