

MINUTES OF A MEETING OF NARBOROUGH PARISH COUNCIL HELD ON MONDAY 3 JUNE 2019 IN THE CHURCH CENTRE BEGINNING AT 7.30pm

Present:

Mr J Collins	Chairman
Mr D Williams JP	Vice-Chairman
Mr S Davey	Councillor
Mrs R Green	Councillor

Also in Attendance:

Mr E Colman	Norfolk County Councillor
2 Members of the Public	
Mr D Burchell	Clerk to the Council

1. Apologies. Apologies for absence were received from Councillor S Cox and Councillor P Wilkinson.
2. Minutes of Annual Meeting Held on 13 May 2019. The Minutes of the Annual Meeting held on Monday 13 May 2019 were proposed by Councillor Williams, seconded by Councillor Green and unanimously approved and signed as a true and accurate record of the meeting.
3. Declarations of Other Registrable Interests. The following Declarations of Other Registrable Interests were made under the Breckland Code of Conduct:
 - a. Councillor Green – Item 10f.
 - b. Councillor Williams – Item 9.

Standing Orders were suspended at 7.33pm

4. Public Participation:

County Councillor:

The proposal for 'shared space' between the Police and Fire Service at Holt and Reepham, which should deliver a saving of approximately £2.5m, is going before the Cabinet for approval.

A £9m bid to the National Lottery Fund for major works on Norwich Castle has been successful.

A 'Bedtime Stories' scheme to encourage reading is being set up in local libraries.

District:

'Digital Champions' a District wide scheme to support residents to get online and avoid becoming digitally excluded will be run locally at Swaffham Library on Tuesdays from 10am to 5pm.

Public.

A member of the public commented that the time between the regular cuttings of the grass verges appears to have been extended this year – the Clerk will enquire whether this is the case or if there is a specific reason for the delay in cuts at this time.

Standing Orders were Reinstated at 7.40pm

5. Chairman's Announcements. There were no Chairman's announcements.
6. Eastfields Street Light. It was noted that:
 - a. The Clerk is waiting to walk the ground with a representative from Westcotec before obtaining a quotation to install an additional street light in Eastfields.
 - b. Once the quotation has been received approval for the installation will be obtained from Council members.
 - c. Before any work can commence local residents will be consulted and permission for the installation must be obtained from Norfolk Highways.
7. Oak Tree. It was noted that the Clerk is awaiting a reply from the Breckland Tree Officer as to what measures, if any, can be taken regarding the Oak Tree subject to a TPO whose roots are suspected of undermining the brick weave at 10 Booth Close.
8. Churchyard Trees. It was noted that:
 - a. The application for tree works on trees in the Churchyard and Rectory garden conservation area has been submitted to Breckland Council.
 - b. Once approval for the works has been obtained Canon Stuart Nairn will apply for the necessary faculty from the Diocese of Norwich.

- c. Once approval for the works and the faculty have been obtained three quotations for the works will be sought and placed before the Council.

9. S137:

- a. It was noted that Councillor Williams had declared an Other Registrable Interest in this item and would therefore abstain from voting.
- b. It was proposed by Councillor Davey to donate £50.00 to Scotty's Little Soldiers under S137 – there was no seconder and the proposal was not passed.
- c. It was proposed by Councillor Davey, seconded by Councillor Green and resolved with one abstention to donate £50.00 to Norfolk Accident Rescue Service under S137.

10. Planning Applications:

- a. 3PL/2017/0768/F – Willow Bank, Main Road – Erection of 3 terraced houses – Undecided.
- b. 3PL/2017/0997/Var – Persimmon Homes – Undecided.
- c. 3PL/2107/1001/Var – Persimmon Homes – Undecided.
- d. 3PL/2015/1180/O – 40 dwellings to west of Chalk Lane – Undecided.
- e. 3PL/2019/0217/F – Ash Tyree Barns – use for additional corporate events and wedding receptions – Undecided.
- f. 3PL/2019/0327/F – 31 Eastfields – erection of chalet bungalow – Approved.
- g. 3PL/2019/0357/F – Veltshaw Builders – incorporate Class 3 (Residential) in existing Class B1 and B8 – Undecided.

11. Correspondence:

- a. Narborough w Narford PCC – letter of thanks for maintenance of Churchyards.

12. Reports. There were no reports on attended external meetings.

13. Finance. The following invoices were approved for payment:

- a. D J Burchell – Clerk’s salary for May - £288.60
- b. HMRC – PAYE for May - £72.00
- c. Communicorp – subs renewal - £75.00
- d. Norfolk Accident and Rescue – S137 donation - £50.00 (Item 9b)

14. Village Matters:

a. Village Walkabout with Highways Officer:

Those who attended agreed that this was most beneficial.

Main Road – will receive new top dressing in near future.

Footpath from Skippers Meadow to Westfields – installed at request of Councillor Wilkinson as temporary measure but not approved by Highways therefore Highways unable to enforce upgrade – Highways waiting for Persimmon Homes to submit plans for a permanent footway for approval.

Skipper’s Meadow junction – Highways will not support mirrors at junctions due to possible confusion with headlights at night – unable to lower banking – have removed ‘Children Crossing’ which was partially obscuring view to south from junction.

Traffic Calming Measures – Chalk Lane – confirmed that remaining traffic calming measures will not be implemented until second phase of Chalk lane development begins – this will allow gated entrance and mantle sign to be installed further south along Chalk L once 30mph zone is extended to the south.

Footway outside 9/10 Westfields – very bad because of roots from tree pushing up surface – will be given priority to resurface.

Footway outside 38 Eastfields – rough surface noted for future works.

Area outside 20 Eastfields – Flooding noted - solution will be to level layby, raise kerbs and re-dig soakaway once funds available.

Narford Road widening – noted but low priority.

Councillors Williams and Collins asked that the Clerk thank the Highways Officer for his time and patient explanation concerning the prioritising of highways works in the village.

b. MUGA:

It was noted that repairs to the surface of the MUGA are in hand.

It was noted that the Community Centre have received a Council Tax bill of £470.00 for the MUGA – District Councillor Peter Wilkinson is investigating the matter.

c. Narford Road – A resident has reported a hedge encroaching on to the highway – the Clerk will investigate and take any necessary follow up action.

d. 27 Westfields. Footway reported to be becoming uneven – Clerk will investigate and take any necessary follow up action.

15. Next Meeting. It was noted that the next meeting will be on Monday 1 July Councillor Green passed her apologies for non-attendance. Items for the agenda will include:

a. Oak Tree

b. Churchyard Trees

c. Eastfields Light

d. Co-option of member.

The Meeting Closed at 8.06pm