**MINUTES OF A MEETING OF NARBOROUGH PARISH COUNCIL HELD ON MONDAY 1 AUGUST 2016 IN THE CHURCH CENTRE BEGINNING AT 7.30pm**

**Present:**

**Mr A Brinsdon Chairman**

**Mr D Williams JP Vice-Chairman**

**Mr J Collins Councillor**

**Mr S Davey Councillor**

**Mr M King Councillor**

**Also In Attendance:**

**One Member of the Public**

**Mr D Burchell Clerk to The Council**

1. Apologies. Apologies were received from:
   1. Councillor P Wilkinson - Councillor and District Councillor.
   2. Councillor P Smyth – Norfolk County Councillor.
2. Minutes of Meeting Held on 13 July 2016. The Minutes of the Meeting held on Wednesday 13 July 2016 were unanimously approved and signed as a true and accurate record of the Meeting.
3. Declarations of Other Registrable Interests. There were no Declarations of Other Registrable Interests.
4. Public Participation. It was unanimously resolved to suspend Standing Orders to allow the member of the public to address the meeting to receive a written report from the District Councillor.

**Standing Orders Suspended at 7.32pm**

District Councillor. The Breckland Council Sport and Play Fund has been very successful with over 40 applications received. The Breckland Local Plan public consultation is still open for comments.

**Standing Orders Reinstated at 7.35pm**

1. Chairman’s Announcements. There were no Chairman’s announcements but Councillor Williams asked that the Meeting record the Council’s thanks to the organisers of the Narborough Village Fair, those volunteers who helped out over the Fair weekend and those Councillors involved for organising another enjoyable and successful event.
2. Street Light. It was noted that the application for permission to install an additional street light on Swaffham Road had been submitted to Norfolk County Council.
3. Parish Partnership. It was noted that no new suggestions had been brought forward for submission to the 2017 Parish Partnership Scheme - the Chairman asked that all Councillors submit any suggestions by the October meeting at the latest to allow the Clerk time to cost the schemes and submit any applications by the December deadline.
4. Planning Applications:
   1. 3PL/2105/1180/O – Outline application for erection of 40 new dwellings at Chalk Lane – undecided.
   2. 3PL/2015/1192/O – outline application for retail buildings at Chalk Lane - undecided.
   3. 3PL/2016/0005/VAR – the Cabin, Swaffham Road – removal of condition 3 on 3PL/2010/0979/F to general residential C3 use – informally advised by District Councillor that application approved.
   4. 3PL/2016/0458/HOU – River Croft, River Close – extension to bungalow including attached garage – undecided.
   5. 3PL/2016/0774/HOU – 19 Eastfields – erection of Orangery and garage – undecided.
5. Correspondence. No significant correspondence received.
6. Reports:
   1. Swaffham SNAP. Councillor Wilkinson had left a written report advising that Narborough had been named as a priority policing area following the incidents of criminal damage in and around the Amenity Area.
7. Finance. The following invoices were unanimously approved for payment:
   1. D J Burchell – Clerk’s salary for July - £280.00
   2. HMRC – PAYE for July - £69.80
   3. CGM Group (East Anglia) Ltd – Churchyard maintenance July - £320.60
   4. Viking Direct – Office Supplies (paper and laminating pouches) - £101.95
   5. Viking Direct – Office Supplies (Pens) - £31.79
8. Village Matters:
   1. No 1 Westfields. Councillor Collins advised that the Willow tree in the front garden of No 1 Westfields was obstructing the BT telephone lines and causing intermittent connection problems to those households served by that particular telegraph pole. The Clerk would write to the owners requesting that they take action to trim back the branches from the telephone lines.
   2. Eastfields/Marham Road Junction. Councillor Williams advised that the northerly Eastfields/Marham Road junction was becoming badly potholed despite the recent resurfacing. The Clerk would advise the District Engineer.
   3. Dementia Friendly Councils. Councillor Williams enquired as to whether the Council would be interested in becoming a Dementia Friendly Council – if so he could arrange for a briefing on what this involves. It was agreed that the Council should investigate what becoming a Dementia Friendly Council involves.
   4. Eastfields Drain Cover. Councillor Davey advised that he had reported a loose drain cover outside 87 Eastfields through the County Council reporting system but to date there had been no response. The Clerk would advise the District Engineer.
   5. Sport & Play For All. The Clerk advised that the application for funding from the Breckland Sport & Play fund has been submitted.
   6. School Alley. Councillor Wilkinson had advised that the hedge bordering Booth Close and School Alley at the Denny’s Walk end required cutting on the School Alley side. The Clerk would request the owner to trim both sides of the hedge in the future.
9. Next Meeting. It was noted that the next meeting is on Monday 5 September.

**The meeting closed at 7.53pm**

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